



CADET COLLEGE CHOA SAIDEN SHAH CHAKWAL

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INSTRUCTIONS TO TENDERERS

(With reference to the preparation and submission of Tenders for the supply of articles referred to in the attached schedule) **(TENDER FOR SUPPLY OF WOOD FOR HEATING WATER)**

To: _____

1. Sealed tender for the services shown in Appendix 'A' will be received by the Principal, Cadet College Choa Saiden Shah Chakwal up to 1100 hrs on 30th October 2025 and will be opened on 30th October 2025 at 11:30 hrs.
2. Tender received late will not be entertained.
3. Rates once quoted will not be enhanced during the contract period.
4. All the tenders are to be attested with full signatures of the Tenderer. Any alteration / cuttings must be authenticated by the Tenderer signatures separately.
5. Each tender must be accompanied by earnest money of Rs.36,000/- (2%) in the form of call deposit receipt made in the name of Principal Cadet College Choa Saiden Shah Chakwal. Earnest money shall be refunded to unsuccessful Tenderer.
6. Cheques shall not be acceptable.
7. The acceptance of the tenders shall be notified in due course of time and the earnest money of the contractor shall be converted into security.
8. The Contractors shall be required to sign the agreement separately on Judicial Stamp paper worth Rs.1200/- Stamp duty will be deducted @ 0.25% of actual bill of Wood supply from every bill before payment.
9. Contractors will be abiding by the Order and instructions issued from time to time.
10. The contractor, before the expiry of the agreement, will not be permitted to give up the contract. In case he does so he will forfeit his security deposit. The College authorities; however reserves the right to terminate the contract without any notice, in case the supply of the contractor is not found satisfactory. The decision of the Principal in this matter will be final and legally binding on the contract. The Principal reserves the right to terminate the contract immediately on disciplinary or other grounds. The Principal will be the sole judge in such cases.
11. If a contract is awarded to a contractor, and later he does not turn up to execute the contract, the amount of earnest money deposited by him will be forfeited.
12. Income tax / GST (Where applicable) will be deducted from the bill at the prescribed rates.

13. Attached non-black list certificate on stamp paper.
14. Those persons/firms are eligible to apply who have working experience in the same field.
15. The Tenderer must attach 3 months Bank Statements, CPR's of Income Tax etc.
16. Attached copies CNIC, Income Tax and GST Registration Certificates.
17. The committee is not bound to accept the lowest tender. Decision of selection / Purchase Committee will be final and not challengeable in any court of law.
18. Committee has the right to approved or cancel the tender according to the PPRA Rules.
19. The firm who have valid Depot license /permit for phulai (پھلائی) wood issued by Forest Department for the year 2025-2026.
20. PPRA Rule 38 (1) Single Stage singles envelop procedure will be adopted for Tendering Process.

PRINCIPAL
Cadet College Choa Saiden Shah
Chakwal

CADET COLLEGE CHOA SAIDEN SHAH CHAKWAL

TENDER FORM FOR TENDER FOR SUPPLY OF WOOD FOR HEATING WATER

Security: Rs. 36,000/-

Call Deposit No: _____ Dated: _____

1. The contract will be for the period from _____ to _____.
2. The committee will check and verify the weight of supplied item before payment of bill.
3. Amount equal 8000 KG (۸۰۰۰) wood will be deducted as refundable security which will be released after completion of contract period.
4. No advance payment will be given to the contractor/supplier.
5. Govt. Taxes and stamp duty @0.25% will be deducted from supplier bill.
6. Payment will be made in shape of crossed cheque.
7. Please quote rates for the following:-

Sr. #	Item Names	QTY	Prices Inc. All Taxes Rate per 40 KG (کلوں میں پینچ)
1	Wood for Geezer (پچلائی)	من 1800	

SIGNATURE OF TENDERER

Name: _____

CNIC: _____